

How to send your first delivery with the MealShift Restaurant app. The short videos we sent with this guide show the same steps.

1 Get the app

Download the MealShift Restaurant app for [Android](#) or [iPhone](#).

2 Create your account

- Open the app and tap through the short intro. Enter your mobile number and tap **Continue**. Type the code we text you.
- Add your details, then your business name and pickup address.
- Tick the box to agree to our terms of service, then tap **Finish registration**. Next time, just enter your mobile number and the code we text you.

3 Check your pickup address

Open the **Profile** tab and tap your business name. Check the name, pickup address and contact number, then tap **Save**. Drivers collect from this address, so make sure it is right.

4 Add a payment card

In **Profile**, tap **Payment and Billing**, then **Add new payment method**. Enter your card details and tap the tick at the top to save. Your card is used to pay for your deliveries. How often it is charged depends on your plan. Card details are handled securely by Stripe, our payment provider.

5 Send a delivery

- Open the **Drops** tab. Under **Request a delivery**, tap the drop-off address, type the street or postcode, pick the address and tap **Save changes**.
- The red button now shows the price. Tap it, then add the customer's phone number, the flat number and any notes for the driver, and check when the order will be ready.
- Tap **Create a drop**. We start finding a driver straight away.

6 Track it and see proof of delivery

Open the **Drops** tab to see each delivery and its status, for example Picking up or On the way. Tap **Track** to see your driver on the map, or **Call** to ring them. Finished deliveries are under the history icon at the top: open one to see the **Proof Of Delivery** photo taken by the driver.

Prefer a computer? Everything above also works on the [MealShift dashboard](#): click **Sign up** to create your account (or sign in with your email and password), then use **New delivery**, **Billing** and **Deliveries** in the menu.

Need a hand? Message us on [WhatsApp](#) or [email support](#).